

# **Anthropology Internship Description and Requirements**

## **Objectives**

- To provide an opportunity for students to have work-related experiences in students' self-designed areas of interest
- To provide an opportunity for students to explore how academic preparation and classroom experiences might be effectively applied to contemporary issues and problems.

## **Course Requirements**

The internship experience will vary according to students' interests and the needs and opportunities of the sponsoring organization. Student interns must meet the expectations of the sponsoring organization and will be evaluated by their work supervisor on their work performance. Students must complete all the work assignments and are responsible for having them delivered to their faculty sponsor. The following is a list of the requirements for the Anthropology Internship.

1. Work
  - a. Provide useful service to the organization
  - b. Comply with the rules and regulations of the organization
  - c. Make an agreement with your faculty internship sponsor about the aims of the internship and the number of credits to be earned. One credit hour can be earned for every ten hours of work performed. Credit can be awarded for up to four credit hours.
2. Progress Reports (refer to the attached sheets) (10 pts. each; 20 pts. total)
3. Final Paper or Project Report (due at end of week 10; see attached sheet) (40 pts.)
  - a. Length of assignment from 10-15 pages
  - b. Content of the paper or project to be decided through discussion with faculty internship sponsor
  - c. Discuss the final submission of paper or project with faculty internship sponsor by the third week of the term
4. Journal (10 pts.)
  - a. Content and frequency of entries to be discussed with faculty sponsor
  - b. To be handed in with final paper or project
5. Evaluation of student by work supervisor (due at end of internship) (15 pts.)
6. Copy of student resume (due at end of internship) (5 pts.)
7. Evaluation of Internship (refer to attached sheet; due at end of internship) (10 pts)

**Grading**

A – F are the possible grades. Your grade is based upon the completion and quality of the assignments listed above. Late assignments will be downgraded 10% for each day late. Complete assignments are due by the week noted after each assignment. Assignments received more than two weeks late will earn not more than 50% of their total possible value. After two weeks the assignment will not be accepted. The grade INC and CR will only be considered in extreme circumstances. Students who are interns outside the United States should make arrangements with their faculty sponsor about their method of assignment submission.